

NKABUNE TECHNICAL TRAINING INSTITUTE



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NTTI/ADM/NL/008

20th November 2023

NOVEMBER 2023 NEWSLETTER

DEAR PARENT / GUARDIAN

We have come to the End of Term 3, 2023 covering September – November 2023. We would like to thank God for taking care and guiding us throughout the term. We appreciate you for choosing Nkabune Technical Training Institute. Thank you also for being supportive in terms of fee payments that has enabled us meet Institute's objectives which includes and not limited to training, assessment and catering for trainees welfare. We wish to bring the following to your attention:

1. FEES – CONTINUING STUDENTS (OLD MODEL)

The fees charged in the institution is as per Government directive, that fees charged shall **NOT** exceed **fifty six thousand four hundred and twenty (Kshs.56,240)** per year.

Note that the fees payable per year does not include the following:

- Theory and practical exams/assessment fee (KNEC, KASNEB, CDACC, NITA)
- Accommodation (optional)
- Uniform (for courses requiring uniform)
- Meals (optional)
- ID charges (New trainees) paid once
- Caution money (New trainees) paid once
- Application fee and admission fees (New trainees) paid once

FEES – CONTINUING STUDENTS (NEW MODEL)

The fees chargeable per year is sixty seven thousand one hundred and eighty nine (Kshs.67,189). The fees does not include the following:

- Theory and practical assessment fee (CDACC)
- Accommodation (optional)
- Uniform (for courses requiring uniform)
- Meals (optional)
- ID (new trainees) paid once
- Caution money (new trainees) paid once
- Application fee and admission fees (New trainees) paid once
- TVETA fee
- Registration fee (walk-in students for adoption to KUCCPS) (New trainees) paid once

NB: See details in the fee structure

Trainees are advised to check fee arrears in the trainees portal and fee payable per term in the fee structure uploaded in the Institute website (www.nkabunetti.ac.ke)

2. ARREARS

Parents with fee balances will be expected to pay the **fee arrears and full fee for next term beginning 8th January 2024**. All fees should be deposited in the Institute's fees collection account A/C No. 01129022017100 – **Co-operative Bank** and a bank slip presented to the accounts office within seven (7) days of opening. Examination fee will be accepted once the **fee has been paid in full**.

2. HELB LOAN AND GOVERNMENT SCHOLARSHIP APPLICATION

All trainees are encouraged to apply for the HELB loan which is provided by the Government to all the trainees. They should liaise with the deputy principal administration and finance for latest information and the modalities of application.

NB: The Institution also ensures there is a desk officer during admission to guide on HELB loan and Government scholarship application.

3. DISCIPLINE

The trainees have maintained discipline in the course of the term which has enabled us complete the scheduled activities of the term well and in good time. You are advised to keep close contact with your child to monitor their welfare and academic progress.

4. EXAMINATIONS

The KNEC examinations for technical and business November 2023 series commenced on 13th November 2023 and will end on 1st December 2023, KASNEB will commence from 4th – 8th December 2023. Students are encouraged to work hard in all subjects so as to improve individual and the Institute academic performance. It is worth noting that the performance in national exams has been very good.

5. INDUSTRIAL ATTACHMENT

Eight hundred and sixteen (816) trainees were out on attachment in September – November 2023 term. Trainees who are continuing with their courses after attachment are advised to confirm the specific dates for reporting back and check the fee balances in the trainees portal and fees payable for the term from fee structure uploaded in the Institute website.

6. JANUARY 2024 INTAKE

The institute has advertised its courses for January 2024 intake. Students who scored a mean grade of C- and above can apply for Level 6/Diploma courses and those who scored **D plain** and above for Level 5/certificate. **D – (minus) and below** will be offered Level 4/Artisan courses. The potential trainees are encouraged to apply through KUCCPS. They can also visit the Institution to collect admission letters or download them from the Institute's website: www.nkabunetti.ac.ke.

NB: Following placement of new trainees by KUCCPS in the Institution, they are eligible for Government scholarship plan and bursary to assist with educational expenses. Those that need Government financial support MUST make an application for consideration through official website – www.hef.co.ke. In case the Government scholarship loan and bursary do not cover the entire cost of your programme, the deficit will be met by the parent/guardian.

ACCOMODATION: Our boarding facilities are limited and as such hostel rooms will be allocated on first come first served basis on the opening day and priority given to those who have cleared fees (for self-sponsored trainees)

7. REPORTING DATE

New trainees will report on Monday 8th January 2024 and continuing trainees will report on Wednesday 10th January 2024 between 8.00 a.m. – 5.00 p.m. All continuing trainees shall register with their respective departmental deans then proceed to admissions office.

No student will be allowed to attend classes before registering at departmental level and admissions office and upon fee payment.

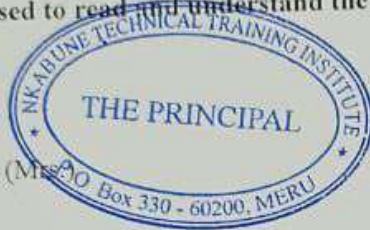
8. SUPPLEMENTARY AND SPECIAL EXAMINATIONS

Trainees are advised to check their results at the department level through the class trainers. Affected trainees will be notified through their subject trainers the date for the supplementary and special exams.

Trainees are advised to read and understand the academic policy available in the Institute library.



Eunice W. Njenga (Msc)
PRINCIPAL



WISHING YOU A MERRY CHRISTMAS AND A HAPPY NEW
YEAR 2024
ISO 9001:2015 CERTIFIED INSTITUTION

