

**NKABUNE TECHNICAL TRAINING INSTITUTE**

INTERNAL MEMO

DATE: 14<sup>TH</sup> SEPT. 2021

FROM: EXAMINATIONS OFFICER

TO: ALL STUDENTS

**SUPPLEMENTARY EXAMINATIONS**

**YOU ARE HEREBY NOTIFIED THAT WEDNESDAY 15<sup>TH</sup> TO FRIDAY 17<sup>TH</sup> SEPTEMBER 2021 ARE THE DATES SET FOR ALL SUPPLEMENTARY/SPECIAL EXAMS.**

**ALL STUDENTS ARE ADVISED TO CONFIRM THEIR PERFORMANCE FROM EXAMS OFFICE TODAY TUESDAY 14<sup>TH</sup> SEPTEMBER 2021 IN ORDER TO ENABLE THEM PREPARE INCASE OF ANY REFERS. YOU ARE REMINDED THAT THE AFFECTED STUDENTS MUST DO THE SUPPEMENTARY EXAMINATIONS WITHOUT FAIL. THOSE WHO WILL NOT DO THE EXAMS AS SCHEDULED SHALL PAY KSH 1000 PER PAPER FOR SETTING AND MARKING SPECIAL EXAMS AS PER THE INSTITUTE ACADEMIC POLICY.** ALL STUDENTS WHO WILL HAVE REFERS ARE ADVISED TO PREPARE WELL INORDER TO PASS AS CONTINUED POOR PERFORMANCE WILL ATTRACT THE CONCERN OF THE ACADEMIC COMMITTEE WHERE ACTION MAY BE NECESSARY.

IRENE NGARI

EXAMS OFFICER

C.C THE REGISTRAR

THE DEPUTY PRINCIPAL

THE PRINCIPAL

