

NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
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PRE-QUALIFICATION DOCUMENT

PRE-QUALIFICATION FOR SUPPLY OF GOODS AND SERVICES
FY 2021/2023

CATEGORY-----

CLOSING DATE-----



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



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TABLE CONTENTS

		Page
Section A	Tender Notice	3
Section B	Confidential Business Questionnaire	5
Section C	Suppliers' Application Form	6
Section D	Compliance with Statutory Requirement	7
Section E	Financial Position and Terms of Trade	8
Section F	Other Important Prerequisites	9



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Section B

CONFIDENTIAL, BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in part 1 and either part 2 (a) ,2(b)or 2 (c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1-General:

Business name-----

Location of business premises-----

Plot no. -----Street/road -----

Postal address -----Tel No-----

Nature of business-----

Current trade license No-----Expiring Date-----

Maximum value of business which you can handle at any one time Ksh-----

Name of your bankers -----branch-----

Are you an agent of the Kenya National Trading Corporation? Yes/no-----

Part 2 (a)-sole proprietor:

Your name in full-----age-----

Nationality-----Country of origin-----

*Citizenship details-----

Part 2 (b)-partnership:

Give details of partners as follows:

Name	Nationality	Citizenship Details	Shares
1. -----			
2. -----			
3. -----			
4. -----			
5. -----			



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Part 2 (c) ___Registered Company:

Private or public-----

State the nominal and issued capital of the company

Nominal KShs-----

Issued KShs-----

Give details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1. -----	-----	-----	-----
2. -----	-----	-----	-----
3. -----	-----	-----	-----
4. -----	-----	-----	-----
5. -----	-----	-----	-----

Date-----Signature of Tenderer-----

*If Kenya Citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration.

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SECTION C

Full name of applicant-----

Gender: F/M-----Age-----PWD (if any specify)-----

REGISTRATION OF SUPPLIERS APPLICATION FORM

I/We-----

(Name of the sole proprietor/company/firm)

Postal address-----code-----Tel/No-----
Mobile-----

Email Address-----Town-----

Street-----Name of the building-----

Floor no-----Room/Office No-----

Hereby apply for registration as supplier(s)of-----

Signature of applicant-----

Date -----

Official stamp-----

Other branches location includes:

1 -----

2 -----



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SECTION D

STATUS OF COMPLIANCE WITH STATUTORY REQUIREMENTS

1. State VAT Registration No-----

Pins No-----attach proof of being up-to-date in the VAT and income tax returns

2.State any technological innovations or specific attributes which distinguishes you with your competitors-----

State any quality assurance certificate i.e. ISO 9000

Hereby the company-----



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SECTION E FINANCIAL POSITION AND TERMS OF TRADE

1. Assets and liabilities: -

- 1) Total assets in kshs -----
- 2) Current assets in kshs-----
- 3) Total liabilities in kshs-----
- 4) Net worth total assets-total liabilities) -----
- 5) Working capital kshs-----
(Total asset-net worth)

Indicate terms of sales/trade:-

- 1) Cash on delivery
- 2) Credit period yes/no delete appropriate, if yes
- 3) Indicate number of days-----
- 4) Upfront payment/down payment yes/no delete as appropriate, if yes state percentage-----

Referee: -

Name of the company-----
Address -----
Name of contact person-----
Signature and date-----
Company stamp-----

Declaration;

I/we have completed this form(s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to so. Any inaccuracy in the information filled herein will be used as ground for removal from or termination of the qualification process.

Signed and sealed-----
For and on behalf of-----
Position in company-----
Date-----



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SECTION F

Mandatory Requirements

- **MUST BE A REGISTERED FIRM IN KENYA** with a certificate of registration incorporation copy of which must be attached
- **Attach copy of VAT and pin certificate**
- **Duly filled and completed tender submission document**

N/B The bidder should specify on the document whether the firm is owned by Youth ,Women or PWDS (be specific and attach relevant documents)



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NTTI 21/23/01-FRESH VEGETABLES

ITEM	DESCRIPTION	UNIT OF PURCHASE
Cabbages	Fresh Green	Pc
Carrots	Fresh	Kg
Onions	Fresh Bulb	Kg
Potatoes	Fresh	Kg
Celery	Fresh	Kg
Leeks	Fresh	Kg
Lectuce	Fresh	Pc
Tomatoes	Fresh	Kg
Green Peas	Fresh	Kg
Lemons	Fresh	Pc
Oranges	Fresh	Pc
Mangoes	Fresh apple/	Pc
French Beans	Fresh	Kg
Aurbegines	Fresh	Kg
Cucumber	Fresh	Kg
Green Pepper	Fresh	Kg
Yellow Pepper	Fresh	Kg
Red Pepper	Fresh	Kg
Parsley	Fresh	Kg
Dhania	Fresh	Bunches
Water Melon	Fresh	Pcs
Ripe Bananas	Fresh	Pcs
Green Bananas	Fresh	Stalk
Grapes	Fresh	Punnets 500g
Turnips	Fresh	Kg
Mint Leaves	Fresh	Kg
Rosemary Leaves	Fresh	Kg
Pumpkins	Fresh	Pc
Pawpaw	Fresh	Pc
Passion fruits	Fresh	Pc
Cauliflower	Fresh	Pc
Broccoli	Fresh	Pc
Apples	Fresh assorted colours	Pc
Arrow Roots	Fresh	Pcs
Sweet Potatoes	Fresh	Pcs
Garlic	Fresh	Clove
Ginger	Fresh	Pc
Avocado	Fresh	Pc
Red Cabbage	Fresh	Head