

NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



PRE-QUALIFICATION DOCUMENT

PRE-QUALIFICATION FOR SUPPLY OF GOODS AND SERVICES
FY 2021/2023

CATEGORY-----

CLOSING DATE-----



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



TABLE CONTENTS

		Page
Section A	Tender Notice	3
Section B	Confidential Business Questionnaire	5
Section C	Suppliers' Application Form	6
Section D	Compliance with Statutory Requirement	7
Section E	Financial Position and Terms of Trade	8
Section F	Other Important Prerequisites	9



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



Section B

CONFIDENTIAL, BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in part 1 and either part 2(a) ,2(b)or 2 (c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1-General:

Business name-----

Location of business premises-----

Plot no. -----Street/road -----

Postal address -----Tel No-----

Nature of business-----

Current trade license No-----Expiring Date-----

Maximum value of business which you can handle at any one time Ksh-----

Name of your bankers -----branch-----

Are you an agent of the Kenya National Trading Corporation? Yes/no-----

Part 2 (a)-sole proprietor:

Your name in full-----age-----

Nationality-----Country of origin-----

*Citizenship details-----

Part 2 (b)-partnership:

Give details of partners as follows:

Name	Nationality	Citizenship Details	Shares
1. -----			
2. -----			
3. -----			
4. -----			
5. -----			



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



Part 2 (c) ___ Registered Company:

Private or public-----

State the nominal and issued capital of the company

Nominal KShs-----

Issued KShs-----

Give details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1. -----	-----	-----	-----
2. -----	-----	-----	-----
3. -----	-----	-----	-----
4. -----	-----	-----	-----
5. -----	-----	-----	-----

Date-----Signature of Tenderer-----

*If Kenya Citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration.

Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED

NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



SECTION C

Full name of applicant-----

Gender: F/M-----Age-----PWD (if any specify)-----

REGISTRATION OF SUPPLIERS APPLICATION FORM

I/We-----

(Name of the sole proprietor/company/firm)

Postal address-----code-----Tel/No-----

Mobile-----

Email Address-----Town-----

Street-----Name of the building-----

Floor no-----Room/Office No-----

Hereby apply for registration as supplier(s)of-----

Signature of applicant-----

Date-----

Official stamp-----

Other branches location includes:

1-----

2-----



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



SECTION D

STATUS OF COMPLIANCE WITH STATUTORY REQUIREMENTS

1. State VAT Registration No-----

Pins No-----attach proof of being up-to-date in the VAT and income tax returns

2.State any technological innovations or specific attributes which distinguishes you with your competitors-----

State any quality assurance certificate i.e. ISO 9000

Hereby the company-----



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



SECTION E FINANCIAL POSITION AND TERMS OF TRADE

1. Assets and liabilities:-

- 1) Total assets in kshs -----
- 2) Current assets in kshs-----
- 3) Total liabilities in kshs-----
- 4) Net worth total assets-total liabilities) -----
- 5) Working capital kshs-----
(Total asset-net worth)

Indicate terms of sales/trade:-

- 1) Cash on delivery
- 2) Credit period yes/no delete appropriate, if yes
- 3) Indicate number of days-----
- 4) Upfront payment/down payment yes/no delete as appropriate, if yes state percentage-----

Referee:-

Name of the company-----
Address -----
Name of contact person-----
Signature and date-----
Company stamp-----

Declaration;

I/we have completed this form(s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to so. Any inaccuracy in the information filled herein will be used as ground for removal from or termination of the qualification process.

Signed and sealed-----
For and on behalf of-----
Position in company-----
Date-----



Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE



P.O Box 330, MERU.
Tel:0733777788/0719186814.
Email: nkabunetti@yahoo.com
Website: www.nkabunetti.ac.ke



SECTION F

MANDATORY REQUIREMENTS FOR PERSONS WITH DISABILITIES PWD'S YOUTH AND WOMEN

- I) Attach copy of business registration certificate
- II) Attach copy of pin certificate and VAT Certificate
- III) Registration Certificate by Nation Treasury /County Government (AGPO)
- IV) Duly filled and completed tender submission document

N/B Previous experience is not a requirement for special groups Youth, Women & PWDs
audited accounts for this special group is not a requirement .Also under this special group .the
bidder should specify on the document whether the firm is owned by Youth ,Women or PWDS
(be specific

Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED



NKABUNE TECHNICAL TRAINING INSTITUTE
NTTI 21/23/13–KITCHEN EQUIPMENT (ALL CATEGORY)

ITEMS	DESCRIPTION	UNIT OF PURCHASE
Dredgers		Pcs
Cream Horns		Pcs
Cooling Racks		Pcs
Mixing Bowl		Pcs
Fruit Bowl		Pcs
Mandolin Moulds		Pcs
Charcoal Jiko	CLAY	Pcs
Dust Bin		Pcs
Joint Dinner Plates		dozens
Service Spoons		dozen
Service Forks		dozen
Casseroles Pyrex		pcs
Sieves Assorted Sizes		pcs
Soup Tureens (Silver)		
Mug luminarc		pcs
Frying Pans		pcs
Kitchen Knives Assorted Sizes		pcs
Tea Urns	20ltrs,10litrs, 5litres	pc
Trolley		
Metal Bucket		
Metal Jugs		
Kettle Brushes		
Flask Medium		
Juice Glasses	dzn	
Water Glasses		
Tea Spoon		
Dessert Spoons	dzn	
Water Jugs Big		
Joint Plates	dzn	
Side Plates	dzn	
Basin Plastic		
Tea Cups And Sources Cowry		
Serving Landles		
Mortar And Pestle		

Colander		
Fat Skeemer		
Sufuria	90ltre	
Sufuria	60	
Sufuria	150	
Chopping Boards		
Rolling Pin		
Chapati Pan		
Wooden Spoon	big	
Stirring Rods (Spoon)		
Vegetable Peeler		
Kitchen Knives		
Kitchen Fork		
Iron Box		

Motto: "Technical Skills for Self Reliance"
ISO 9001:2015 CERTIFIED